



**Maritime and Aviation Training Fund
Maritime and Aviation Internship Scheme (Aviation)
Aviation-related Internship Places (2021)**

*Updated as at
10 September 2021*

Company name and company website	No. of intern places	Main job duties	Internship period (minimum 4 weeks) e.g. dd/mm – dd/mm/2021	Monthly honorarium to intern (HK\$)	Specific requirements (if any) e.g. area of study/ skill / language	Application deadline	How to apply (Use the MATF application form)
ABL Aviation ablaviation.com	3	Technical Analyst <ul style="list-style-type: none"> • Ensure that the aircraft specifications and records are uploaded to internal systems; • Prepare and update aircraft technical specifications; • Assist to maintain the knowledge database; • Develop, monitor and execute the technical records and library; • Review the supply documentation in relation to maintenance reserve claims and internal processing of claims in accordance with the provisions of the lease agreement; • Ensure timely (re)delivery of aircraft; • Analyse aircraft and engines situations, and aircraft maintenance data; • Estimate the aircraft maintenance status at time of delivery; • Support the development of internal models and tools; • Records review during pre-purchase, mid-term audits and at aircraft transitions; • Support key internal departments including Legal, Marketing and Commercial with contributions as 	27/09-27/12/2021	\$7,000	We are recruiting credit analyst to work directly under our Aviation Risk Team in the Hong Kong office. We offer an initial three-month internship with a view to taking up the full-time employment if the candidate performs well during the trial period. The role includes supporting the head of credit in assessing the credit quality of airlines globally. Ability to read financial statements and excellent familiarity with Microsoft Office suite are musts.	15/10/2021	Send email to faye.t@ablaviation.com

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		<p>required supporting origination and execution of transactions and the preparation of required documentation.</p> <p><u>Credit Analyst</u></p> <ul style="list-style-type: none"> • Perform credit analysis of investment universe of airlines; • Fundamental research of issues affecting the aviation industry; • Production of credit memoranda to be provided to potential investors; • Conduct airline fleet and market analysis; • Monitor industry news and events; • Risk analysis and due diligence regarding prospective clients and projects; • Support investment team and senior credit analysts; • Assist with preparation of credit analysis and pricing reports; and • Develop/ update of lessee/general information on Company database. 					

Companies whose intern applications have been closed

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Accounting Plus Corporate Advisory Limited www.apca-hk.com	4	<ul style="list-style-type: none"> Assist in daily operations of the aviation security consulting projects Assist to prepare aviation security information and materials Research on international aviation security To communicate and liaise with clients on aviation security To assist in data analysis, preparation of reports To assist in handling ad- hoc assignments 	01/06 – 31/08/2021	\$8,500	University Undergraduates (non-final year) Good command of written and spoken English and Chinese Knowledge in MS Office skills	31/05/2021	By email to joe@apca-hk.com
Airport Authority Hong Kong (http://www.hongkongairport.com/)	1	<ul style="list-style-type: none"> Assist in data analysis of airlines performance by reviewing on-time performance data and the design of monitoring mechanism Conduct research on the slot coordination mechanism of different airports 	21/06 - 13/08/2021	\$360.00 per working day	<ul style="list-style-type: none"> Undergraduate in Engineering, Transport, Computer, Logistics or related disciplines is preferred Good analytical skills 	18/04/2021	Online application on AA website
Airport Authority Hong Kong (http://www.hongkongairport.com/)	2	<ul style="list-style-type: none"> Assist in the review of airfield documents database management and operational manuals, such as procedures of airfield wildlife hazard management Assist in performance analysis of Unmanned Aircraft System detection system Assist in review of the Airside Bus Deployment System revamp project 	21/06 - 13/08/2021	\$360.00 per working day	<ul style="list-style-type: none"> Undergraduate in any discipline, preferably in Data Science Proficient in MS Word, Excel, PowerPoint Possession of Excel VBA skills would be an advantage 	18/04/2021	Online application on AA website

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Airport Authority Hong Kong (http://www.hongkongairport.com/)	3	<ul style="list-style-type: none"> Assist in implementation and improvement reviews on the commissioning of virtual reality for training programs Support implementation of Ground Service Equipment Pooling Scheme Assist in the implementation of the “Apron Vehicle Pooling Service” and review on the subsequent process Review implementation of Ramp Services Performance Management System 	21/06 - 13/08/2021	\$360.00 per working day	<ul style="list-style-type: none"> Undergraduate in any discipline Competent PC skills, particularly in Excel Good at figures, enjoy working outdoors and dealing with people 	18/04/2021	Online application on AA website
Airport Authority Hong Kong (http://www.hongkongairport.com/)	1	<ul style="list-style-type: none"> Assist in verification of the accuracy of Automated People Mover (APM) Passenger flow forecast Analyze the Video Analytics result of APM Platform to derive APM peak hour load factor 	21/06 - 13/08/2021	\$360.00 per working day	<ul style="list-style-type: none"> Undergraduate in any discipline Proficient in MS Word, Excel, PowerPoint Knowledge in Tableau is an advantage 	18/04/2021	Online application on AA website
Airport Authority Hong Kong (http://www.hongkongairport.com/)	3	<ul style="list-style-type: none"> Assist in the verification of video analytics results for real-time operation Develop criteria and procedure for measuring the KPIs of baggage uploading service Conduct analysis of data collected from various baggage systems 	21/06 - 13/08/2021	\$360.00 per working day	<ul style="list-style-type: none"> Undergraduate in any discipline Proficient in MS Word, Excel, PowerPoint Knowledge in Tableau is an advantage 	18/04/2021	Online application on AA website

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Airport Authority Hong Kong (http://www.hongkongairport.com/)	1	<ul style="list-style-type: none"> Review and streamline the current work flow of Leasing Accommodation Database system Assist in implementation of facility improvement & service enhancement initiatives Assist in coordination and facilitation of tenancy movement 	21/06 - 13/08/2021	\$360.00 per working day	<ul style="list-style-type: none"> Undergraduate in Business, IT, Aviation or related disciplines Proficient in MS Office particularly with sound knowledge in advanced/ intermediate of Microsoft Excel Fast learner, go-the-extra-mile and be proactive with strong analytical and communication skills 	18/04/2021	Online application on AA website
Airport Authority Hong Kong (http://www.hongkongairport.com/)	1	<ul style="list-style-type: none"> Assist in market research and analysis for development projects and airside commercial pay-in lounge licenses Conduct ad-hoc spot checks and service audits Enrich product & service offerings and elevate service quality with innovative ideas 	21/06 - 13/08/2021	\$360.00 per working day	<ul style="list-style-type: none"> Undergraduate in Business Administration, Property Management, Aviation Management or related disciplines Strong team player, analytical, service-oriented and with good business sense Self-motivated, able to work independently 	18/04/2021	Online application on AA website
Airport Authority Hong Kong (http://www.hongkongairport.com/)	1	<ul style="list-style-type: none"> Review and analyze the inbound carpark online booking and parking system Assist in preparation for the operation readiness of the new carpark Assist in daily operation of carpark management Assist and support analysis of carpark data 	21/06 - 13/08/2021	\$360.00 per working day	<ul style="list-style-type: none"> Undergraduate in any disciplines Proficient in MS Word, Excel, PowerPoint 	18/04/2021	Online application on AA website

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Airport Authority Hong Kong (http://www.hongkongairport.com/)	1	<ul style="list-style-type: none"> Streamline processes of statistical analysis on HKIA's cross-boundary passenger figures and performance indicators Support communication and marketing of new ferry port commencement Support data analysis of upstream check-in services, intermodal statistics and industry trend Participate in the operational preparatory works of the Intermodal Transfer Terminal (ITT) project 	21/06 - 13/08/2021	\$360.00 per working day	<ul style="list-style-type: none"> Undergraduate in Business Administration, Statistics, Information Technology or related disciplines Knowledge in Visual Basic is an advantage Strong analytical and problem-solving skills 	18/04/2021	Online application on AA website
Airport Authority Hong Kong (http://www.hongkongairport.com/)	1	<ul style="list-style-type: none"> Assist in the contract submissions, pre-commencement services, mobilization plan of Road Management and Law Enforcement Services Management Assist in the whole Complaint Enquiry Feedback System cases investigation process, from internal coordination with technical/operational departments to reply drafting for review and approval 	21/06 - 13/08/2021	\$360.00 per working day	<ul style="list-style-type: none"> Undergraduate in any discipline Good analytical and problem-solving skills 	18/04/2021	Online application on AA website
Airport Authority Hong Kong (http://www.hongkongairport.com/)	1	<ul style="list-style-type: none"> Monitor and perform checking of contractor's submissions Perform on-site inspection/audits on terminal facilities and landscape works such as plant replacement, tree removal, landscape enhancement work Assist in Workforce Management Application 	21/06 - 13/08/2021	\$360.00 per working day	<ul style="list-style-type: none"> Undergraduate in Facilities/ Housing/ Property Management, Environmental Science, Landscape, Biology is preferred Proficient in MS Word, Excel, PowerPoint 	18/04/2021	Online application on AA website

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Airport Authority Hong Kong (http://www.hongkongairport.com/)	2	<ul style="list-style-type: none"> Assist in the new My HKG mobile app's content development, trials and testing, promotions and marketing, etc. Assist in researches and analyses of e-Commerce platforms, digital business models and membership programs in market 	21/06 - 13/08/2021	\$360.00 per working day	<ul style="list-style-type: none"> Undergraduate in Business Administration, Marketing & Advertising, Digital Marketing/ Business, E-Commerce degrees is preferred Good command in both written and spoken English Open-minded, creative and with good communication skills 	18/04/2021	Online application on AA website
Airport Authority Hong Kong (http://www.hongkongairport.com/)	2	<ul style="list-style-type: none"> Conduct quantitative analysis and data mining to provide data-driven insights Understand business needs and build visualized dashboards/ reports 	21/06 - 13/08/2021	\$360.00 per working day	<ul style="list-style-type: none"> Undergraduate in Data Science, Computer Science or related disciplines Good knowledge of Statistics, Report Visualization and Data Analysis Proficient skills with analytical and BI tools, e.g. R/Python, Tableau, MS Access, SAS, VBA and SQL etc. 	18/04/2021	Online application on AA website
Airport Authority Hong Kong (http://www.hongkongairport.com/)	1	<ul style="list-style-type: none"> Assist in reviewing sampling methodology for Key Performance Indicators Assist in preparation work of HKIA Standards Manual Conduct literature review, data research and analysis using programming software (e.g. python and R) 	21/06 - 13/08/2021	\$360.00 per working day	<ul style="list-style-type: none"> Undergraduate in Statistics, Data Science, Data Analytics, Decision Analytics, Business Statistics or related disciplines 	18/04/2021	Online application on AA website

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Airport Authority Hong Kong (http://www.hongkongairport.com/)	1	<ul style="list-style-type: none"> Assist in online and offline marketing campaigns, including creative & content development, campaign execution, and coordination with agencies and tenants Assist in UATs of the Customer Relationship Management platform and e-Coupon system Conduct market research on loyalty programmes, promotions, or new retail services 	21/06 - 13/08/2021	\$360.00 per working day	<ul style="list-style-type: none"> Undergraduate in Marketing, Communications, Information Systems or related disciplines Proficient in MS Office Excellent command in both written and spoken English and Chinese Creative, innovative, independent team player with good analytical skills 	18/04/2021	Online application on AA website
Airport Authority Hong Kong (http://www.hongkongairport.com/)	1	<ul style="list-style-type: none"> Assist in service monitoring, manpower deployment, operations and promotions for on-site retail services including e HKairport Rewards, HKairport Shop.com, Luxury Concierge, etc. Assist in enhancing chatbot communication in HKG My Flight mobile app to promote new retail initiatives Assist in providing support for daily logistics of Free Delivery Service 	21/06 - 13/08/2021	\$360.00 per working day	<ul style="list-style-type: none"> Undergraduate in Marketing, Communications or Business related disciplines Proficient in MS Word, Excel, PowerPoint Good command in both written and spoken English and Chinese Meticulous, innovative, independent team player with good analytical skills Experience in handling customer services is an advantage 	18/04/2021	Online application on AA website

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Airport Authority Hong Kong (http://www.hongkongairport.com/)	1	<ul style="list-style-type: none"> • Conduct research on the market and industry best practices and generate suggestions to the new digital platforms • Provide assistance in UI/UX testing • Coordinate with contractors and internal parties to ensure smooth operation and transition of digital marketing projects 	21/06 - 13/08/2021	\$360.00 per working day	<ul style="list-style-type: none"> • Undergraduate in Marketing, Business, Information Technology, Data Analytics or Digital related disciplines is preferred • Proficient in MS Office • Excellent command in both written and spoken English & Chinese • Creative, innovative, independent, good analytical and organizational skills 	18/04/2021	Online application on AA website
Airport Authority Hong Kong (http://www.hongkongairport.com/)	1	<ul style="list-style-type: none"> • Assist in online marketing campaigns, including creative development and implementation, coordination with agencies and tenants regarding the launch of the promotion materials • Conduct market research on online shop promotions or other new retail services 	21/06 - 13/08/2021	\$360.00 per working day	<ul style="list-style-type: none"> • Undergraduate in Marketing, Communications, Business or Digital related disciplines • Proficient in MS Office • Excellent command in both written and spoken English and Chinese • Creative, innovative, independent, good analytical and organizational skills • 	18/04/2021	Online application on AA website
Airport Authority Hong Kong (http://www.hongkongairport.com/)	1	<ul style="list-style-type: none"> • Participate in ITT Bridge project • Support daily project management including site inspection, monitoring of site progress, safety, and coordination 	21/06 - 13/08/2021	\$360.00 per working day	<ul style="list-style-type: none"> • Undergraduate in Civil or Structural Engineering with basic skill of BIM 	18/04/2021	Online application on AA website

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Airport Authority Hong Kong (http://www.hongkongairport.com/)	1	<ul style="list-style-type: none"> Participate in ITT Building project Support daily project management including site inspection, monitoring of site progress, safety, and coordination 	21/06 - 13/08/2021	\$360.00 per working day	<ul style="list-style-type: none"> Undergraduate in Civil or Structural Engineering with basic skill of BIM 	18/04/2021	Online application on AA website
Airport Authority Hong Kong (http://www.hongkongairport.com/)	2	<ul style="list-style-type: none"> Participate in diverse projects including AsiaWorld-Expo Expansion and Inbound Carpark, etc. Assist Engineers to manage infrastructure projects by reviewing design and site works submissions 	21/06 - 13/08/2021	\$360.00 per working day	<ul style="list-style-type: none"> Undergraduate in Electrical/ Mechanical/ Building Services disciplines 	18/04/2021	Online application on AA website
Airport Authority Hong Kong (http://www.hongkongairport.com/)	2	<ul style="list-style-type: none"> Participate in Airport Tung Chung Link project Assist Engineers to manage infrastructure projects by reviewing design and site works submissions 	21/06 - 13/08/2021	\$360.00 per working day	<ul style="list-style-type: none"> Undergraduate in Civil/ Structural Engineering disciplines Knowledge in utilities planning is an advantage 	18/04/2021	Online application on AA website
Airport Authority Hong Kong (http://www.hongkongairport.com/)	1	<ul style="list-style-type: none"> Assist in the project of Proof of Concept (PoC) of Barcode System with Optical Character Recognition (OCR) Technology at Central Transfer Facility (CTF) Conduct baggage read rate and failure cases analysis 	21/06 - 13/08/2021	\$360.00 per working day	<ul style="list-style-type: none"> Undergraduate in Mechanical, Electronic, Electrical Engineering or other related disciplines 	18/04/2021	Online application on AA website
Airport Authority Hong Kong (http://www.hongkongairport.com/)	1	<ul style="list-style-type: none"> Engage in the maintenance of Oracle Financial System data Assist in the accounts receivable and payable routine operations and other management/financial/project accounting analyses 	21/06 - 13/08/2021	\$360.00 per working day	<ul style="list-style-type: none"> Undergraduate in Accounting or Business Administration 	18/04/2021	Online application on AA website

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Airport Authority Hong Kong (http://www.hongkongairport.com/)	2	<ul style="list-style-type: none"> Support the Procurement systems and related enhancement projects Assist in the handling of procurement activities such as market research, preparation of RFQ and Tender related documents 	21/06 - 13/08/2021	\$360.00 per working day	<ul style="list-style-type: none"> Undergraduate in Purchasing and Supply Management or related disciplines 	18/04/2021	Online application on AA website
Airport Authority Hong Kong (http://www.hongkongairport.com/)	1	<ul style="list-style-type: none"> Assist in working on the legal aspects of various matters connected with the operations, cross-boundary transportation services and expansion works at the airport Assist in preparation for AA funding projects; Assist in Legal Research Assist in helping legal personnel to give legal advice and do drafting 	21/06 - 13/08/2021	\$360.00 per working day	<ul style="list-style-type: none"> Undergraduate in Legal Fluent in speaking Cantonese and writing Chinese and having good word processor skills in Chinese. 	18/04/2021	Online application on AA website
Airport Authority Hong Kong (http://www.hongkongairport.com/)	1	<ul style="list-style-type: none"> Assist in the implementation of E-forms and upgrade of Electronic Document Management System Support in user requirements collection, providing recommendations on enhanced workflows and drafting procedures guideline Assist in data migration process and user acceptance tests 	21/06 - 13/08/2021	\$360.00 per working day	<ul style="list-style-type: none"> Undergraduate in Information Systems or Information Technology background is preferred Proficient in MS Office Good command in English and Chinese Detail-oriented, proactive, independent and eager to learn 	18/04/2021	Online application on AA website

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Airport Authority Hong Kong (http://www.hongkongairport.com/)	2	<ul style="list-style-type: none"> Support the annual training needs analysis exercise Support promotion and implementation of staff engagement initiatives Assist in implementation of internship programme & e-learning initiatives Research on latest trends and possible usage of technology for staff engagement and corporate training 	21/06 - 13/08/2021	\$360.00 per working day	<ul style="list-style-type: none"> Undergraduate in any discipline, major in psychology or HR related subject is an advantage Good computer skills and proficient in multimedia editing and communication (including video shooting and editing) Good writing skills Creative mindset 	18/04/2021	Online application on AA website
Airport Authority Hong Kong (http://www.hongkongairport.com/)	1	<ul style="list-style-type: none"> Redesign the “myHR” web pages for easier maintenance Improve the look and feel as well as navigation of the “myHR” Provide support to system project implementation 	21/06 - 13/08/2021	\$360.00 per working day	<ul style="list-style-type: none"> Undergraduate in Computer Sciences/ Graphic Design or Creative Media or Multimedia with skill of Photoshop and HTML5 	18/04/2021	Online application on AA website
Airport Authority Hong Kong (http://www.hongkongairport.com/)	2	<ul style="list-style-type: none"> Provide general support to the recruitment cycle including job advertisement posting, interview arrangement, new hires formality coordination Conduct analysis of staff feedback collected from various channels Prepare user manual for eRecruitment system Assist in manpower record maintenance and update HR Training Manual for HR Relationship Management (HRRM) Team Re-organization of the filing system for HRRM Team 	21/06 - 13/08/2021	\$360.00 per working day	<ul style="list-style-type: none"> Undergraduate in Human Resources Management or related disciplines Good computer skills Team player, with good communication and interpersonal skills 	18/04/2021	Online application on AA website

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Airport Authority Hong Kong (http://www.hongkongairport.com/)	1	<ul style="list-style-type: none"> Participate in daily project management and execution tasks in relation to SKYCITY and other development projects 	21/06 - 13/08/2021	\$360.00 per working day	<ul style="list-style-type: none"> Undergraduate in Planning/ Business Management Architectural background is preferred Knowledge in project planning and development is an advantage 	18/04/2021	Online application on AA website
Airport Authority Hong Kong (http://www.hongkongairport.com/)	1	<ul style="list-style-type: none"> Assist in document management and control for various contracts including Airfield Facilities Design Consultancy Services, Security Fencing and Gatehouses Design Consultancy Services, and Ancillary Buildings and Facilities Design Consultancy Services Assist in document coordination with construction teams for the Airport Height Restriction (AHR) centralized process. Assist simple engineering review and CADD drafting works 	21/06 - 13/08/2021	\$360.00 per working day	<ul style="list-style-type: none"> Undergraduate in Civil, Structural, Geotechnical Engineering disciplines Proficient in MS Word, Excel, PowerPoint Construction project management or equivalent. 	18/04/2021	Online application on AA website
Airport Authority Hong Kong (http://www.hongkongairport.com/)	1	<ul style="list-style-type: none"> Participate in Centre Runway and Associated Works project Assist Engineers on site works submissions and assist the team to deliver critical engineering tasks for the designated contract 	21/06 - 13/08/2021	\$360.00 per working day	<ul style="list-style-type: none"> Undergraduate in Civil Engineering disciplines Proficient in MS Word, Excel, PowerPoint Knowledge in contracts administration or Project Management is an advantage 	18/04/2021	Online application on AA website
Airport Authority Hong Kong (http://www.hongkongairport.com/)	2	<ul style="list-style-type: none"> Conduct safety inspection and prepare inspection report Consolidate safety statistics and monthly reports Organize safety promotional campaign 	21/06 - 13/08/2021	\$360.00 per working day	<ul style="list-style-type: none"> Undergraduate in Occupational Safety and Health or related disciplines 	18/04/2021	Online application on AA website

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Airport Authority Hong Kong (http://www.hongkongairport.com/)	2	<ul style="list-style-type: none"> Contribute to the designated environmental works areas Provide assistance in stakeholder engagement activities 	21/06 - 13/08/2021	\$360.00 per working day	<ul style="list-style-type: none"> Interest or specialism in one or more environmental and sustainability aspects (e.g. Air Quality/ Noise/ Marine Ecology/ Water Quality/ Climate Change/ Carbon Emissions/ Sustainability Reporting etc.) Interest in the environmental challenges posed large scale engineering or development projects 	18/04/2021	Online application on AA website
Airport Authority Hong Kong (http://www.hongkongairport.com/)	1	<ul style="list-style-type: none"> Assist in dashboard design to realize the data vision of a newly developed air traffic statistics system Compile airport charges related data and information for Mainland China for benchmarking analyses 	21/06 - 13/08/2021	\$360.00 per working day	Undergraduate in Data Science or Statistics	18/04/2021	Online application on AA website
Airport Authority Hong Kong (http://www.hongkongairport.com/)	22 – 30 (TBC)	<ul style="list-style-type: none"> Assist in the daily operation of the airport 	05/07 - 20/08/2021	\$360.00 per working day	Diploma students at VTC	30/04/2021	Application via VTC
Alliance Knowledge Management Limited www.alliancealliance.com	2	<ul style="list-style-type: none"> Logistics Training Course Material Update and Preparation (aviation logistics related) 	15/06-14/09/2021	\$8,000-\$11,000	<ul style="list-style-type: none"> Good English and Chinese Good Power point skill is advantage Knowledge & passion for aviation logistics industry Video production Documentation Editor 	14/06/2021	By e-mail : jimmypang@alliancealliance.com

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Alliance Knowledge Management Limited www.alliancealliance.com	1	<ul style="list-style-type: none"> Communicate with logistics companies who provide cross border logistics services in respect of air cargo 	15/06-14/09/2021	\$8,000- \$11,000	<ul style="list-style-type: none"> Good English, other language advantage Knowledge & passion for aviation, marketing, editing 	14/06/2021	By e-mail : jimmypang@alliancealliance.com
Asia Airfreight Terminal Co. Limited www.aat.com.hk	1	<p><u>Summer Intern (Human Resources Department)</u> Responsibilities:</p> <ul style="list-style-type: none"> To assist in recruitment activities especially during peak season for graduate in summer time To develop index for training materials To assist in data analysis, preparation of reports, record tracking and training materials development To provide administrative support to HRD To assist in handling ad-hoc special projects or assignments 	01/06-31/08/2021 (3 months)	\$9,000	<ul style="list-style-type: none"> Students studying Higher Diploma / Associate Degree / Degree in any disciplines Proficiency in MS applications, especially in Excel Proficiency in Chinese word processing Diligent, systematic, active, self-motivated, innovative, good team player with good interpersonal and communication skills Good command of spoken and written English and Chinese 	12/05/2021	Interested parties please send your full resume with reference no. to: Human Resources Department, Asia Airfreight Terminal Co. Ltd., 10 Chun Ping Road, Hong Kong International Airport, Lantau, Hong Kong OR Fax to 2286 0374 OR email to hrd_aat@aat.com.hk To know more about AAT, please visit http://www.aat.com.hk
Asia Airfreight Terminal Co. Limited www.aat.com.hk	1	<p><u>Summer Intern (Marketing Department)</u> Responsibilities:</p> <ul style="list-style-type: none"> To assist marketing materials preparation To conduct market research for assigned projects 	01/06-31/08/2021 (3 months)	\$9,000	<ul style="list-style-type: none"> Students studying Degree in any disciplines Proficiency in Microsoft Word, Excel, Powerpoint & Photoshop Team spirit, out-going, helpful and courteous 	12/05/2021	Interested parties please send your full resume with reference no. to: Human Resources Department, Asia Airfreight Terminal Co. Ltd., 10 Chun Ping Road, Hong Kong International Airport, Lantau, Hong Kong OR Fax to 2286 0374 OR email to hrd_aat@aat.com.hk To know more about AAT, please visit http://www.aat.com.hk

Company name and company website	No. of intern places	Main job duties	Internship period (minimum 4 weeks) e.g. dd/mm – dd/mm/2021	Monthly honorarium to intern (HK\$)	Specific requirements (if any) e.g. area of study/ skill / language	Application deadline	How to apply (Use the MATF application form)
Asia Airfreight Terminal Co. Limited www.aat.com.hk	1	Summer Intern (Purchasing & Administration Department) Responsibilities: <ul style="list-style-type: none"> To provide general support to Purchasing & Administration Department including data input and filing To communicate and liaise with vendors on price and delivery schedule Perform ad-hoc tasks as assigned 	01/06-31/08/2021 (3 months)	\$9,000	<ul style="list-style-type: none"> Full-time Students studying Degree or above in any disciplines. Proficiency in MS Office (Microsoft Word & Excel). Responsible, good communication and interpersonal skills. 	12/05/2021	Interested parties please send your full resume with reference no. to: Human Resources Department, Asia Airfreight Terminal Co. Ltd., 10 Chun Ping Road, Hong Kong International Airport, Lantau, Hong Kong OR Fax to 2286 0374 OR email to hrd_aat@aat.com.hk To know more about AAT, please visit http://www.aat.com.hk
Asia Airfreight Terminal Co. Limited www.aat.com.hk	3	Operator Responsibilities: <ul style="list-style-type: none"> Create and update cargo information in computer system Liaise with subcontractor on cargo build up and breakdown 	01/06-31/12/2021 (7 months)	\$14,000 - \$15,000 after completion of probation (Staff will entitle to a one-off bonus of HK\$1,800 and salary adjustment after completion of probation period and service for 3 months)	<ul style="list-style-type: none"> N/A 	01/06/2021	Interested parties please send your full resume with reference no. to: Human Resources Department, Asia Airfreight Terminal Co. Ltd., 10 Chun Ping Road, Hong Kong International Airport, Lantau, Hong Kong OR Fax to 2286 0374 OR email to hrd_aat@aat.com.hk To know more about AAT, please visit http://www.aat.com.hk
Aviation Security Company Limited www.avseco.com.hk	10	<ul style="list-style-type: none"> Assist in divisional administrative & clerical work 	12/07 – 31/08/2021	\$9,000	<ul style="list-style-type: none"> None 	06/06/2021	Email resume to recruitgen@avseco.com.hk together with MATF application form

Company name and company website	No. of intern places	Main job duties	Internship period (minimum 4 weeks) e.g. dd/mm – dd/mm/2021	Monthly honorarium to intern (HK\$)	Specific requirements (if any) e.g. area of study/ skill / language	Application deadline	How to apply (Use the MATF application form)
Cathay Pacific Airways Limited www.cathaypacific.com	20	Digital & IT <ul style="list-style-type: none"> • Work with the latest technologies and contribute to a portfolio projects that make a visible impact on airline operations and on the quality experience that we deliver to customers • Support DGT Sales and Engagement team in campaign rollout • Work on Marketing Cloud and web personalisation tool as required • Analyse campaign results and drive for continuous improvements 	05/07 – 20/08/2021	\$7,500	<ul style="list-style-type: none"> • None 	18/04/2021	www.careers.cathaypacific.com
Cathay Pacific Airways Limited www.cathaypacific.com	7	Engineering <ul style="list-style-type: none"> • Ensure maintenance is performed on the operational fleet in the most effective and efficient way to support Flight operations • Support Regional Line Maintenance Operations Manager (RLMOM) to manage the day to day international line maintenance operations through a team of Engineering Managers in the responsible regions • Maintain compliance with all scheduled LM maintenance requirements • Explore options to execute the most sensible solutions to recover aircraft by considering operation requirements and costs • Work with CX Line Stations on operational issues Projects as assigned 	05/07 – 20/08/2021	\$7,500	<ul style="list-style-type: none"> • None 	18/04/2021	www.careers.cathaypacific.com

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Cathay Pacific Services Limited www.cpsl.com.hk/en-us/	TBC	<u>Information Management Department</u> Focus on one of the following areas: <ul style="list-style-type: none"> IT Solutions - User requirements study, e.g. requirements capturing, business flows, and functional flows Data Analytics - Dashboard development Software Development - Coding 	07/06 – 13/08/2021 (10 weeks)	TBC	<ul style="list-style-type: none"> University student in Computer Science or Information Management or other related majors with software development / coding experience Knowledge in Java/C# and SQL Statements is preferable Passion in aviation logistics industry is an advantage Innovative, adaptive and open-minded Good command of both written and spoken English and Chinese 	25/04/2021	Send confidential resume to recruitment@cpsl.com.hk
Cathay Pacific Services Limited www.cpsl.com.hk/en-us/	TBC	<u>Engineering Department</u> Involve in Engineering Technical Support and focus on below areas: <ul style="list-style-type: none"> Temperature Mapping of Cold Room Database maintenance of Sustainable Development and Technical Library 	07/06 – 13/08/2021 (10 weeks)	TBC	<ul style="list-style-type: none"> University student in any Engineering discipline Good computer knowledge in MS Office Good knowledge and skills in computer aid system for system control is an advantage Passion in aviation logistics industry is an advantage Innovative, adaptive and open-minded Good command of both written and spoken English and Chinese 	25/04/2021	Send confidential resume to recruitment@cpsl.com.hk

Company name and company website	No. of intern places	Main job duties	Internship period (minimum 4 weeks) e.g. dd/mm – dd/mm/2021	Monthly honorarium to intern (HK\$)	Specific requirements (if any) e.g. area of study/ skill / language	Application deadline	How to apply (Use the MATF application form)
CN Logistics Limited www.cnlogistics.com.hk	3	<ul style="list-style-type: none"> To support routine duties in various departments related to air cargo Other ad hoc / projects duties as assigned 	June 2021 to May 2022 (about 2 months of above period)	\$8,000	<ul style="list-style-type: none"> Business Administration; Supply Chain Management / Aviation / Shipping / Logistics / System Engineering Proficient Microsoft offices skill, such as MS Word, Excel and Powerpoint 	30/6/2021 for summer interns 2021 31/3/2022 for interns of other period	For interested parties, please apply with a cover letter, detailed resume and the MATF application form to career@cnlogistics.com.hk
DHL Global Forwarding (HK) Limited www.dhl.com	2	<ul style="list-style-type: none"> Assist in airfreight capacity management by controlling capacity and responding to pre-flight arrangements to maximize utilization of cargo load and provide solutions to air cargo 	Jul – Aug 2021, (can extend to Sep 2021)	\$7,500 – \$8,000	<ul style="list-style-type: none"> Major in logistics / supply chain management 	15/06/2021	By email: dgf_recruit.hk@dhl.com
DHL Global Forwarding (HK) Limited www.dhl.com	1	<ul style="list-style-type: none"> Lead identification / Qualification 	Jul – Aug 2021, (can extend to Sep 2021)	\$7,500 – \$8,000	<ul style="list-style-type: none"> Major in logistics / supply chain management 	15/06/2021	By email: dgf_recruit.hk@dhl.com
DHL Global Forwarding (HK) Limited www.dhl.com	5	<ul style="list-style-type: none"> Support daily operation including data input, data verification, documentation preparation Handle export & import freight shipment Support in team projects 	Jul – Aug 2021 , (can extend to Sep 2021)	\$7,500 – \$8,000	<ul style="list-style-type: none"> Major in logistics / supply chain management 	15/06/2021	By email: dgf_recruit.hk@dhl.com

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Expeditors Hong Kong Limited www.expeditors.com	5	<u>Air Division</u> <ul style="list-style-type: none"> To handle document collection and distribution of air shipment in accordance with our operations procedure and customers' requirement To be responsible for air order taking and pick up arrangements To monitor the filing system and computerized database 	01/06 – 31/08/2021	\$57/hr (~approx. \$8,500-\$10,000)	Applicant should <ul style="list-style-type: none"> Study in Higher Diploma/ Associate Degree / Degree programmes (non-final year students); Secondary Six School leavers will also be considered; Have good command of spoken and written English Working location at Chek Lap Kok Standard working hour: 9:00-18:00 (Mon to Fri)	Mid Jun 2021	By email to hkgpersonnel@expeditors.com with MATF application form
Expeditors Hong Kong Limited www.expeditors.com	3	<u>Distribution Services (Chek Lap Kok)</u> <ul style="list-style-type: none"> To handle document collection and distribution in accordance with our operations procedure and customers' requirement To perform data entry for receiving, order allocation, shipping (including air by coordinating with air team or airline) and inventory management To handle documents like airway bill and computerized database 	01/06 – 31/08/2021	\$57/hr (~approx. \$8,500-\$10,000)	Applicant should <ul style="list-style-type: none"> Study in Higher Diploma/ Associate Degree / Degree programmes (non-final year students); Secondary Six School leavers will also be considered; Have good command of spoken and written English Working location at Chek Lap Kok Working hour: 9:00-18:00 (Mon to Fri)	Mid Jun 2021	By email to hkgpersonnel@expeditors.com with MATF application form

Company name and company website	No. of intern places	Main job duties	Internship period (minimum 4 weeks) e.g. dd/mm – dd/mm/2021	Monthly honorarium to intern (HK\$)	Specific requirements (if any) e.g. area of study/ skill / language	Application deadline	How to apply (Use the MATF application form)
Expeditors Hong Kong Limited www.expeditors.com	2	Accounting <ul style="list-style-type: none"> To prepare data input, validation and filing duties related to service providers of air logistics service To provide clerical support to the Department 	01/06 – 31/08/2021	\$52/hr (~approx. \$8,000-\$9,000)	Applicant should <ul style="list-style-type: none"> Study in Higher Diploma/ Associate Degree / Degree programmes (non-final year students); Secondary Six School leavers will also be considered; Have good command of spoken and written English Working location at Kowloon Bay Standard working hour: 9:00-18:00 (Mon to Fri)	Mid Jun 2021	By email to hkgpersonnel@expeditors.com with MATF application form
Expeditors Hong Kong Limited www.expeditors.com	1	Corporate Account Management <ul style="list-style-type: none"> To prepare data input, validation and filing duties related to air booking To check flight schedule per shipment To provide clerical support to the Department 	01/06 – 31/08/2021	\$52/hr (~approx. \$8,000-\$9,000)	Applicant should <ul style="list-style-type: none"> Study in Higher Diploma/ Associate Degree / Degree programmes (non-final year students); Secondary Six School leavers will also be considered; Have good command of spoken and written English Working location at Kowloon Bay Standard working hour: 9:00-18:00 (Mon to Fri)	Mid Jun 2021	By email to hkgpersonnel@expeditors.com with MATF application form

Company name and company website	No. of intern places	Main job duties	Internship period (minimum 4 weeks) e.g. dd/mm – dd/mm/2021	Monthly honorarium to intern (HK\$)	Specific requirements (if any) e.g. area of study/ skill / language	Application deadline	How to apply (Use the MATF application form)
Expeditors Hong Kong Limited www.expeditors.com	2	Customs Brokerage <ul style="list-style-type: none"> To handle customer declaration for air shipment and associated tasks To maintain and update database for customers including those by air shipment To handle documents like airway bill and computerized database 	01/06 – 31/08/2021	\$52/hr (~approx. \$8,000-\$9,000)	Applicant should <ul style="list-style-type: none"> Study in Higher Diploma/ Associate Degree / Degree programmes (non-final year students); Secondary Six School leavers will also be considered; Have good command of spoken and written English Working location at Kowloon Bay Standard working hour: 9:00-18:00 (Mon to Fri)	Mid Jun 2021	By email to hkgpersonnel@expeditors.com with MATF application form
Hongkong Association of Freight Forwarding & Logistics Limited www.haffa.com.hk	2	<ul style="list-style-type: none"> Perform administrative support to the Secretariat Office including but not limited to the Freight Logistics Training courses, Airline Import Shipment Release System (AISRS), Association's Member Directory Publication, Social Media & Promotion, Reception & Phone enquires, General office administrative duties, Filing & Scanning, and other projects. 	01/06 - 31/08/2021 (3 months)	\$9,000	<ul style="list-style-type: none"> Non-final year undergraduates preferably in Business Administration/ Logistics / Supply Chain Management /Aviation or related discipline Good command of written and spoken English and Chinese Knowledge in MS Office skills 	15/06/2021	By email to recruit@haffa.com.hk with resume

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Hong Kong Aircraft Engineering Company Limited (HAECO) www.haeco.com	11	To assist the following departments in completing the assigned projects: <ul style="list-style-type: none"> • Line Maintenance • Component Overhaul • Environmental Protection and Health & Safety • Finance • Planning & Production Control • Procurement • Inventory Management 	Jun – Aug 2021	\$7,500	Engineering, Statistics or Production Management; Energy, Environment, Sustainability Development; Accounting and Finance; Supply Chain Management; Purchasing or Logistics; Commercial; IT-related disciplines; Industrial Engineering, Electronics, Electrical, Mechanical Engineering	21/3/2021	HAECO website, Jobsdb, JISIS
Hong Kong Aviation Ground Services Limited www.hagsl.com/index.php/en/	30	Customer Services Officer <ul style="list-style-type: none"> • Providing passenger services at check-in counter, flight information desk, arrival / transit hall and boarding gate; understanding the needs of passengers, replying and solving passengers' enquiries, queue management, excess baggage collection and other services operations 	01/07 - 31/08/2021	\$8,000	<ul style="list-style-type: none"> • Higher Diploma level or above; • Interested in airport operations and customer service field; • Good command of spoken English, Cantonese and Mandarin 	16/07/2021	By completing the application form at https://secure.dc5.pageuppeople.com/apply/984/gateway/Default.aspx?c=apply&sJobIDs=492326&SourceTypeID=796&sLanguage=en
Hong Kong International Aviation Leasing Company Limited hkial.com/	1	<ul style="list-style-type: none"> • Assist to Supervisors/Managers for administration work related to aircraft industry 	1/06-30/09/2021	\$9,000	<ul style="list-style-type: none"> • Good computer skill – Typing, Word, Excel, PPT; • Fluent English, Putonghua & Cantonese 	31/07/2021	Use the MATF application form for submission to the job advertisement on Jobsdb or Universities' websites or email to hr-hkleasing@leasinghk.com
Hong Kong International Aviation Leasing Company Limited hkial.com/	1	<ul style="list-style-type: none"> • Assist to Supervisors/Managers in Finance Department for accounting and finance work related to aircraft industry 	1/06-30/09/2021	\$9,000	<ul style="list-style-type: none"> • Knowledge in accounting and finance; • Good computer skill – Typing, Word, Excel, PPT; • Fluent English, Putonghua & Cantonese 	31/07/2021	Use the MATF application form for submission to the job advertisement on Jobsdb or Universities' websites or email to hr-hkleasing@leasinghk.com

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Hong Kong International Aviation Leasing Company Limited hkial.com/	1	<ul style="list-style-type: none"> Assist to Supervisors/Managers in Business Department for business development work related to aircraft industry 	1/06-30/09/2021	\$9,000	<ul style="list-style-type: none"> Good computer skill – Typing, Word, Excel, PPT; Fluent English, Putonghua & Cantonese 	31/07/2021	Use the MATF application form for submission to the job advertisement on Jobsdb or Universities' websites or email to hr-hkleasing@leasinghk.com
John Swire & Sons (H.K.) Limited leadership.swire.com	35	<ul style="list-style-type: none"> Work on business-related projects at Cathay Pacific Airways or HAECO to help achieve business goals. 	02/07 – 13/08/2021	\$10,000	Please visit our website https://leadership.swire.com/en/our-programmes/swire-summer-internship-programme for more details.	21/02/2021	Online application via https://leadership.swire.com/en/our-programmes/swire-summer-internship-programme
Kintetsu World Express (HK) Limited www.kwehkg.com.hk	4	<ul style="list-style-type: none"> Assist in daily operations of air export department Support administrative functions and maintain filing system of air cargo's airway bill and invoice Perform other supportive ad hoc duties as assigned 	May – Aug 2021 (2 months)	\$8,000 - \$9,000	<ul style="list-style-type: none"> Secondary six graduates or above, preferably non-final year undergraduates in Business Administration, Aviation, Logistics, Supply Chain Management or other related disciplines Responsible and mature with good interpersonal and communication skills Good command of English and Chinese in both written and spoken forms Proficient in office applications 	15/07/2021	By email to kwehkg.recruit@kwe.com with a covering letter and resume

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Metrojet Limited www.metrojet.com/zh-hant/	1	<ul style="list-style-type: none"> • Develop a structured and systematic database for managed aircraft fleet • Manage aircraft certificates and operation approvals • Manage aircraft subscriptions, e.g. JSSI, Honeywell MSP, etc. • Manage aircraft technical logs, airframe logbook, etc. • Manage aircraft delivery documents e.g. OEM’s logbooks, completion manuals, STC, drawings, etc. 	01/07 – 28/08/2021	\$10,000	<ul style="list-style-type: none"> • Tertiary education students in any engineering disciplines, aeronautical or aviation preferred • Lawfully employable in Hong Kong • Computer literacy • Strong analytical and problem-solving skills 	18/06/2021	By email to hr@metrojet.com
Metrojet Limited www.metrojet.com/zh-hant/	1	<ul style="list-style-type: none"> • Support the delivery of all incoming materials and reconcile with purchase orders • Assist in tracking documents and resolving any discrepancies on received orders • Support in data accuracy of the facility’s inventory system • Review inventory / supplies and ensure they are within the established min. and max. levels • Assist in stock rotation and coordinate the disposal of surplus 	01/07 – 31/08/2021	\$10,000	<ul style="list-style-type: none"> • Tertiary education students from any disciplines • Good command of Chinese and English, both written and spoken • Familiar with ERP system and MS Office application • Positive mind with good initiative and work under pressure 	18/06/2021	By email to hr@metrojet.com

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Metrojet Limited www.metrojet.com/zh-hant/	2	<ul style="list-style-type: none"> Support daily operations in Finance, including invoice processing and report generation Assist in End-to-End project presentations for aircraft management and attend business meetings Understand the aircraft spare parts balance and movement to facilitate the system revamp Assist in fixed assets physical count 	01/07 – 31/08/2021	\$10,000	<ul style="list-style-type: none"> Tertiary education students in Accounting or Finance disciplines Able to communicate in both spoken and written English, Cantonese, and Mandarin Experience with SAP Business One is a plus 	18/06/2021	By email to hr@metrojet.com
Metrojet Limited www.metrojet.com/zh-hant/	1	<ul style="list-style-type: none"> Co-ordinate with Commercial Team to understand business needs, evaluate company position and analyse commercial impact Update contract management system for efficient management of contractual obligations and risks Review current business aircraft management sales presentations, proposals and customer reports, and recommend improvements Participate in business projects and development, including but not limited to aircraft operating budgets, productivity reports and aircraft reports 	01/07 – 31/08/2021	\$10,000	<ul style="list-style-type: none"> Tertiary education students in business, management, marketing, law, accounting or related disciplines Excellent interpersonal, communication, influencing and analytical skills Enjoys meticulous work such as data analysis and report creation Knowledge of CRM system is an advantage Advanced computer literacy, especially MS Word, Excel, and PowerPoint 	18/06/2021	By email to hr@metrojet.com

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Metrojet Limited www.metrojet.com/zh-hant/	2	<ul style="list-style-type: none"> • Support IT daily operations and helpdesk support • Handle IT incident and request via Email, Ticket System or phone call • Participate in application design, development, and implementation of aviation applications such as Corridor aviation service software and Flight Operation System • Prepare technical documentation 	01/07 – 31/08/2021	\$10,000	<ul style="list-style-type: none"> • Tertiary education students in Computer Science or related disciplines • Experience in troubleshooting on IT related issues • Experience of writing official documentation or IT Policy • Willing to learn, self-initiative and work independent 	18/06/2021	By email to hr@metrojet.com
Metrojet Limited www.metrojet.com/zh-hant/	1	<ul style="list-style-type: none"> • Prepare, verify and deliver any client periodic or ad hoc report, analysis and proposal • Coordinate with Flight Operations department or various issues such as but not limited to trip arrangement, crew annual leave, crew training etc. • Perform cost and budget analysis • Assist in ad-hoc projects or tasks as instructed by the management 	01/07 – 31/08/2021	\$10,000	<ul style="list-style-type: none"> • Tertiary education students from any disciplines • Enthusiastic and willing to learn • Computer literacy, especially MS Word, Excel and PowerPoint, preferably Chinese (traditional and simplified) input and MS Access 	18/06/2021	By email to hr@metrojet.com

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Metrojet Limited www.metrojet.com/zh-hant/	1	<ul style="list-style-type: none"> Assist in data management and providing assistance for safety incident investigations Research into known or suspected safety concerns, assisting in creating presentations Provide support for ground safety programs and company accident / incident and injury reduction efforts by developing proactive safety resolutions Interact with other departments outside of Safety such as participating in the daily operation meetings and various safety related meetings 	01/07 – 31/08/2021	\$10,000	<ul style="list-style-type: none"> Tertiary education students from any disciplines Excellent communication and Microsoft office Suite skills required Organized, detail oriented, self-motivated, handles multiple tasks, problem solving skills and the ability to set and meet deadlines General knowledge of National Aviation Authorities Regulations, and procedures regarding aviation safety and quality 	18/06/2021	By email to hr@metrojet.com
Metrojet Limited www.metrojet.com/zh-hant/	1	<ul style="list-style-type: none"> Support in VVIP business jet's delivery to the customer and handle customers' request Assist in Aircraft maintenance practice and MRO facility improvement project progress Implement and control projects with stakeholders at all levels whilst performing setup, testing and finalise Ensure all maintenance is carried out in accordance with company procedures and Quality requirements to guarantee a high level of safety standards 	01/07 – 31/08/2021	\$10,000	<ul style="list-style-type: none"> Tertiary education students in Engineering or relevant disciplines Ability to read and understand electrical engineering drawings Good interpersonal and communication skills Basic PC skills Basic command in both spoken and written English Common sense on basic mechanical knowledge 	18/06/2021	By email to hr@metrojet.com

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Noatum Logistics Hong Kong Limited www.noatumlogistics.com	3	<u>For Sales Department:</u> <ul style="list-style-type: none"> • Provide clerical and administrative support to Sales Department especially for the development on Air Cargo • Maintain and update records in System and prepare weekly report especially for the development on Air Cargo • Assist in quotation for all Air cargo • Assist in other ad-hoc projects 	Apr to Sep 2021 (Any 3 months)	\$9,000	Interest or specialism in / Undergraduate in Logistics and Supply Chain	31/08/2021	recruithk@noatumlogistics.com
Noatum Logistics Hong Kong Limited www.noatumlogistics.com	1	<u>For HR Department</u> <ul style="list-style-type: none"> • Provide clerical and administrative support to HR Department especially for the development on Operations Air Department • Maintain and update staff records in HR System and ensure all records are up-to-date and accurate • Assist in Recruitment Team, such as handle incoming calls, distributing emails and arranging interviews especially for the development on Operations Air Department • Perform other HR duties & ad-hoc projects as assigned 	Apr to Sep 2021 (Any 3 months)	\$9,000	Interest or specialism in / Undergraduate in Human Resource	31/08/2021	recruithk@noatumlogistics.com

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Plus One Global Consulting Limited	4	<ul style="list-style-type: none"> Industrial research/consultancy projects on Air Cargo Security and Dangerous Goods Regulations (DGR) Assist the consulting projects and industrial research Training administration coordination 	01/06 – 31/07/2021	\$9,000	<ul style="list-style-type: none"> Year 1, Year 2, or Year 3 University Students Study in Business Administration / Marketing or relevant discipline Proactive, cheerful and Good inter-personal communication skills Eager to learn, and meet professional in the industry Be proficient in Microsoft Word, Excel, PowerPoint & Chinese Typing Has strong IT knowledge will be an advantage 	31/05/2021	By Email to hr@plus-one.com.hk
SATS HK Limited Satshk.com	3	<p>(Summer Intern) Administrative Assistant / Finance Assistant / Human Resources Assistant</p> <ul style="list-style-type: none"> Assist in corporate or operation unit for providing day-to-day clerical duties 	01/06 - 31/08/2021	\$9,000	<ul style="list-style-type: none"> Adobe Photoshop/MS Office Good Command of spoken and written Chinese and English 	30/06/2021	Submit the MATF application form to company's email satshk_recruit@satshk.com
SF Supply Chain (Hong Kong) Limited (Aviation Sector)	1	<ul style="list-style-type: none"> Provide administrative and clerical support to the HR department Assist in HR projects e.g. MT program 2021 	Jun to Aug 2021	\$500/day (equivalent to \$13,000 per month)	University Undergraduates (non-final year) preferably in Human Resources Management	30/05/2021	Direct application via dsc_recruit.hk@sf-dsc.com
SF Supply Chain (Hong Kong) Limited (Aviation Sector)	1	<ul style="list-style-type: none"> Provide administrative and clerical support to the Procurement team Assist in maintaining procurement system 	Jun to Aug 2021	\$500/day (equivalent to \$13,000 per month)	University Undergraduates (non-final year) preferably in Purchasing or Supply Chain Management	30/05/2021	Direct application via dsc_recruit.hk@sf-dsc.com

Company name and company website	No. of intern places	Main job duties	Internship period (minimum 4 weeks) e.g. dd/mm – dd/mm/2021	Monthly honorarium to intern (HK\$)	Specific requirements (if any) e.g. area of study/ skill / language	Application deadline	How to apply (Use the MATF application form)
SF Supply Chain (Hong Kong) Limited (Aviation Sector)	5	<ul style="list-style-type: none"> Assist in daily operations of the Oxford University Press Project 	Jun to Aug 2021	\$500/day (equivalent to \$13,000 per month)	University Undergraduates (non-final year) preferably in Supply Chain Management or Logistics	30/05/2021	Direct application via dsc_recruit.hk@sf-dsc.com
SF Supply Chain (Hong Kong) Limited (Aviation Sector)	4	<ul style="list-style-type: none"> Assist in daily operations of the Cathay Pacific Project 	Jun to Aug 2021	\$500/day (equivalent to \$13,000 per month)	University Undergraduates (non-final year) preferably in Supply Chain Management or Logistics	30/05/2021	Direct application via dsc_recruit.hk@sf-dsc.com
SF Supply Chain (Hong Kong) Limited (Aviation Sector)	1	<ul style="list-style-type: none"> Assist in daily operations of the Johnson & Johnson Project 	Jun to Aug 2021	\$500/day (equivalent to \$13,000 per month)	University Undergraduates (non-final year) preferably in Supply Chain Management or Logistics	30/05/2021	Direct application via dsc_recruit.hk@sf-dsc.com
SF Supply Chain (Hong Kong) Limited (Aviation Sector)	1	<ul style="list-style-type: none"> Assist in daily operations of the AMO Project 	Jun to Aug 2021	\$500/day (equivalent to \$13,000 per month)	University Undergraduates (non-final year) preferably in Supply Chain Management or Logistics	30/05/2021	Direct application via dsc_recruit.hk@sf-dsc.com
SF Supply Chain (Hong Kong) Limited (Aviation Sector)	1	<ul style="list-style-type: none"> Assist in daily operations of the TE Project 	Jun to Aug 2021	\$500/day (equivalent to \$13,000 per month)	University Undergraduates (non-final year) preferably in Supply Chain Management or Logistics	30/05/2021	Direct application via dsc_recruit.hk@sf-dsc.com
SF Supply Chain (Hong Kong) Limited (Aviation Sector)	5	<ul style="list-style-type: none"> Assist in daily operations of the CRH Project 	Jun to Aug 2021	\$500/day (equivalent to \$13,000 per month)	University Undergraduates (non-final year) preferably in Supply Chain Management or Logistics	30/05/2021	Direct application via dsc_recruit.hk@sf-dsc.com

Company name and company website	No. of intern places	Main job duties	Internship period (minimum 4 weeks) e.g. dd/mm – dd/mm/2021	Monthly honorarium to intern (HK\$)	Specific requirements (if any) e.g. area of study/ skill / language	Application deadline	How to apply (Use the MATF application form)
SF Supply Chain (Hong Kong) Limited (Aviation Sector)	1	<ul style="list-style-type: none"> Provide administrative support to wide variety of project relating to commercial contracts Assist in company secretarial matters 	Jun to Aug 2021	\$500/day (equivalent to \$13,000 per month)	University Undergraduates (non-final year) preferably in Business or Supply Chain Management	30/05/2021	Direct application via dsc_recruit.hk@sf-dsc.com
SF Supply Chain (Hong Kong) Limited (Aviation Sector)	1	<ul style="list-style-type: none"> Provide administration support to administration team related to data entry 	Jun to Aug 2021	\$500/day (equivalent to \$13,000 per month)	University Undergraduates (non-final year) preferably in Supply Chain Management or Logistics	30/05/2021	Direct application via dsc_recruit.hk@sf-dsc.com
SF Supply Chain (Hong Kong) Limited (Aviation Sector)	1	<ul style="list-style-type: none"> Offer help with documentation and building up knowledge base for systems 	Jun to Aug 2021	\$500/day (equivalent to \$13,000 per month)	University Undergraduates (non-final year) preferably in IT or Supply Chain Management	30/05/2021	Direct application via dsc_recruit.hk@sf-dsc.com
TAG Aviation Asia Limited (Private Jet Industry) www.tagaviation.com/en	3	<p>Summer Intern</p> <ul style="list-style-type: none"> Create visual aspects of communications and marketing materials and other media, including aircraft photo shooting and promoting video Responsible for graphic design related to private jet for media platforms Creative copywriting of both Chinese and English marketing material for various digital / social media channels in relevant media formats 	Jun – Aug 2021	\$7,000	<ul style="list-style-type: none"> Studies in Communications, Journalism, Translation, Linguistics or related disciplines is preferred Experience in Advertising / Social Media Agency is definitely a plus Proficiency in creative writing and language skills in Chinese & English Proficiency in Mac OS, Adobe Illustrator, Photoshop and InDesign is a must Self-motivated, mature, responsible and independent 	01/06/2021	By email to corp.recruitment@tagaviation.com with MATF application form and CV

Company name and company website	No. of intern places	Main job duties	Internship period (minimum 4 weeks) e.g. dd/mm – dd/mm/2021	Monthly honorarium to intern (HK\$)	Specific requirements (if any) e.g. area of study/ skill / language	Application deadline	How to apply (Use the MATF application form)
Worldwide Flight Services Holding S.A. Global Website: www.wfs.aero HK Website: www.hkairportconciierge.com	1	Administration Trainee <ul style="list-style-type: none"> Provide clerical support to baggage handling department 	16/07 – 31/08/2021	\$7,000	<ul style="list-style-type: none"> Good command of Cantonese, English & Putonghua Good in Computer including word/ Excel/ Powerpoint/ photo-editing/ report 	25/06/2021	<ul style="list-style-type: none"> Applied through colleges / universities' internship program Applied through email to recruit@worldwideflight.com.hk with CV